

**REGULAR MEETING OF THE MADERA CITY COUNCIL  
AND SPECIAL MEETING OF MADERA CITY COUNCIL AS SUCCESSOR AGENCY TO  
THE FORMER MADERA REDEVELOPMENT AGENCY**

205 W. 4<sup>th</sup> Street, Madera, California 93637

**NOTICE AND AGENDA**

**Wednesday, January 17, 2024  
6:00 p.m.**

**Council Chambers  
City Hall**

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The Madera City Council meetings are open to the public. This meeting will also be available for public viewing and participation through Zoom. Members of the public may also observe the live streamed meeting on the City's website at [www.madera.gov/live](http://www.madera.gov/live). Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 815 9455 3057#. Comments will also be accepted via email at [citycouncilpubliccomment@madera.gov](mailto:citycouncilpubliccomment@madera.gov) or by regular mail at 205 W. 4th Street, Madera, CA 93637.

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**CALL TO ORDER:**

**ROLL CALL:** Mayor Santos Garcia  
Mayor Pro Tem Cece Gallegos, District 1  
Councilmember Jose Rodriguez, District 2  
Councilmember Steve Montes, District 3  
Councilmember Anita Evans, District 4  
Councilmember Elsa Mejia, District 5  
Councilmember Artemio Villegas, District 6

**INVOCATION:** Pastor Tim Echevarria, Remnant Church

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF AGENDA:**

**PUBLIC COMMENT:**

*The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters*

*discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.*

**WRITTEN COMMUNICATIONS:** None

**PRESENTATIONS:**

1. Proclamation Recognizing Human Trafficking Prevention Month
2. Proclamation Recognizing National Mentoring Month
3. Proclamation Recognizing National Law Enforcement Appreciation Day

**INTRODUCTIONS:**

1. Gary Price, Director of Information Technology

**A. WORKSHOP:**

**A-1 Utility Billing Schedule Workshop** (Report by Michael Lima)

**A-2 Transit Workshop** (Report by Michael Lima)

**B. CONSENT CALENDAR:**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.*

**B-1 Minutes – December 20, 2023**

**Recommendation:** Approve the City Council Minutes of December 20, 2023 (Report by Alicia Gonzales)

**B-2 Informational Report on Register of Audited Demands**

**Recommendation:** Review Register of Audited Demands Report for December 9, 2023 to January 5, 2024 (Report by Michael Lima)

**B-3 Informational Report on Personnel Activity**

**Recommendation:** This report is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Wendy Silva)

**B-4 Appointment to the Civil Service Commission**

**Recommendation:** Adopt a Resolution Appointing Shawn Griffin to the Civil Service Commission (Report by Wendy Silva)

**B-5 Revisions to Administrative Policy 64 – Paid Sick Leave for Part Time, Temporary, and Seasonal Employees**

**Recommendation:** Adopt a Resolution Approving Revisions to Administrative Policy (AP) 64 – Paid Sick Leave for Part Time, Temporary, and Seasonal Employees Pursuant to California Senate Bill (SB) 616 (Report by Wendy Silva)

**B-6 First Amendment to Agreement for Medical Services with Occu-Med**

**Recommendation:** Adopt a Resolution Approving a First Amendment to the Medical Services Agreement with Occu-Med (Report by Wendy Silva)

**B-7 Amendment to the Application for Transportation Development Act (TDA) – Local Transportation Funds (LTF) and State Transit Assistance (STA) Funds for Fiscal Year (FY) 2023/24**

**Recommendation:** Adopt a Resolution Approving the Amendment to the Applications for TDA – LTF and STA Funds for FY 2023/24 and Authorizing the City Engineer to Execute and Submit the Applications to the Madera County Transportation Commission (MCTC) (Report by Keith Helmuth)

**B-8 Amend Budget in Various Development Impact Fee Funds and the Measure A Fund**

**Recommendation:** Adopt a Resolution Amending the Fiscal Year 2023-2024 Budget in Various Development Impact Fee Funds and the Measure A Fund to Provide Expenditure Authority for Anticipated Payments (Report by Michael Lima)

**B-9 Fee Waiver for McNally Park Rental**

**Recommendation:** Adopt a Resolution Waiving Rental Fees for McNally Park, Related to the Black History Month Celebration (Report by Joseph Hebert)

**C. PUBLIC HEARINGS:**

**C-1 Annual Report Regarding Development Impact Fees for the 2022-2023 Fiscal Year**

**Recommendation:** Conduct Public Hearing and Approve Resolution Adopting the Annual Report on Development Impact Fees (AB 1600) for Fiscal Year 2022-2023 and Make Findings Regarding the Continued Need for Certain Development Impact Fees (Report by Michael Lima)

**C-2 6:45 P.M. - Public Hearing No. 3 for Updating of City Councilmember District Boundaries for Annexed Property**

**Recommendation:** Conduct a Public Hearing to Receive Public Input on District Boundaries to Account for Property Annexed to the City (Report by Alicia Gonzales)

**D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:**

**D-1 Recognized Obligation Payment Schedule (ROPS) Representing Period of July 1, 2024 to June 30, 2025, for the City as the Successor Agency (Action on this item by the Successor Agency)**

**Recommendation:** Actions Related to Successor Agency Annual Budget Reporting to the Department of Finance:

1. Adopt a Resolution Adopting the Recognized Obligation Payment Schedule (ROPS) Representing Period of July 1, 2024 to June 30, 2025, for the City as the Successor Agency of the Former Madera Redevelopment Agency; and
2. Adopt a Resolution Approving the Administrative Budget for the City as the Successor Agency of the Former Madera Redevelopment Agency of the City for the Period of July 1, 2024 – June 30, 2025 (Report by Michael Lima)

**D-2 Update of the City's Investment Policy**

**Recommendation:** Adopt a Resolution updating the City's Investment Policy (Report by Michael Lima)

**D-3 California Office of Emergency Services Grant Subaward**

- Recommendation:**
1. Adopt a Resolution Accepting a Grant Subaward from the California Office of Emergency Services in the Amount of \$950,000; and
  2. Adopt a Resolution Amending the City's 2023/24 Budget to Reflect Revenues and Expenditures Related to the Grant (Report by Giachino Chiaramonte)

**D-4 Acceptance of a Donation to the Police Department**

- Recommendation:** Adopt a Resolution Accepting a Donation from Various Local Business Owners in the Amount of \$4,500 and Amending the City's 2023/24 Budget to Reflect Revenues and Expenditures Related to the Donation (Report by Giachino Chiaramonte)

**D-5 Agreement for Lions Town & Country Park Restroom Renovation Project**

- Recommendation:** Adopt a Resolution Awarding a Contract Under Invitation for Bids (IFB) No. 202324-05 to David J. Boyle Electric Shop for the Lions Town & Country Park Restroom Renovation for \$164,000 (Report by Joseph Hebert)

**D-6 Authority for Centennial Park Pool Complex Upgrades and Repairs**

- Recommendation:** Adopt a Minute Order authorizing the City Manager to enter into a Contract for the Centennial Park Pool Complex Upgrades and Repairs Project up to an Amount not to Exceed \$210,000 (Report by Joseph Hebert)

**D-7 Purchasing Agent Agreement with the County of Madera Relating to the CalFresh Healthy Living Program**

- Recommendation:**
1. Adopt a Resolution Approving a Purchasing Agent Agreement with the County of Madera in the amount of \$27,000 relating to CalFresh Healthy Living Program and ending September 30, 2024; and
  2. Adopt a Resolution Amending the City's Fiscal Year 2023/24 Budget approving related revenue and expenditure line items relating to the execution of the CalFresh Healthy Living Program (Report by Joseph Hebert)

**D-8 Madera Rotary Club Donation of \$1,000 during FY 2023/24**

- Recommendation:**
1. Adopt a Resolution Accepting Madera Rotary Club's Donation of \$1,000; and
  2. Adopt a Resolution Amending the City's Fiscal Year 2023/24 Budget Approving a Related Revenue and Expenditure Line Item Relating to the Appropriation of Madera Rotary Club's \$1,000 Donation Amount (Report by Joseph Hebert)

**E. ADMINISTRATIVE REPORTS: None.**

**E-1 Select Recipient for the Proclamation Recognizing February as Black History Month**

- Recommendation:** Request for Councils selection of a recipient for the Proclamation Recognizing February as Black History Month (Report by Alicia Gonzales)

**F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:**

*This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under this section of the agenda. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.*

**G. CLOSED SESSION: None.**

**G-1 Public Employee Performance Evaluation - Pursuant to Government Code Section §54957(b)(1)**

**Title:** City Manager

**G-2 Conference with Labor Negotiators - Pursuant to Government Code §54957.6**

**Unrepresented Employee:** City Manager

**ADJOURNMENT:**

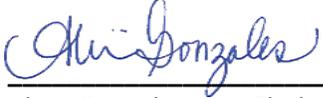
**UPCOMING MEETING DATES:**

- Wednesday, February 7, 2024
- Wednesday, February 21, 2024

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- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the City Clerk's Office at (559) 661-5405 or emailing [cityclerkinfo@madera.gov](mailto:cityclerkinfo@madera.gov). Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. Requests may also be delivered/mailed to: City of Madera, Attn: City Clerk, 205 W. 4th Street, Madera, CA 93637. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.
  - The services of a translator can be made available. Please contact the City Clerk's Office at (559) 661-5405 or emailing [cityclerkinfo@madera.gov](mailto:cityclerkinfo@madera.gov) to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested but not required.
  - Please silence or turn off cell phones and electronic devices while the meeting is in session.
  - Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
  - Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's office located at 205 W. 4<sup>th</sup> Street, Madera, CA 93637 and on the City website at [www.madera.gov](http://www.madera.gov)
  - Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's Office at (559) 661-5405.

- Para asistencia en español sobre este aviso, por favor llame al (559) 661-5405.
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I, Alicia Gonzales, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the Regular Meeting of the Madera City Council for January 17, 2024, near the front entrances of City Hall and on the City's website [www.madera.gov](http://www.madera.gov) at 9:30 p.m. on January 11, 2024.



Alicia Gonzales, City Clerk