

**SPECIAL MEETING
OF THE MADERA CITY COUNCIL**
205 W. 4th Street, Madera, California 93637

NOTICE AND AGENDA

**Wednesday, August 8, 2018
6:00 p.m.**

**Council Chambers
City Hall**

CALL TO ORDER

ROLL CALL: Mayor Andrew J. Medellin
Mayor Pro Tem Jose Rodriguez, District 2
Council Member Cece Foley Gallegos, District 1
Council Member William Oliver, District 3
Council Member Derek O. Robinson Sr., District 4
Council Member Charles F. Rigby, District 5
Council Member Donald E. Holley, District 6

INVOCATION: Pastor Roger Leach, Valley West Christian Center

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

PRESENTATIONS None.

INTRODUCTIONS None.

A. WORKSHOP

There are no items for this section.

B. CONSENT CALENDAR

B-1 Consideration of a Resolution Approving an Amendment to the Consulting Services Agreement between the City of Madera and Ron Manfredi (Report by Brent Richardson)

C. HEARINGS, PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS

There are no items for this section.

D. WRITTEN COMMUNICATIONS

There are no items for this section.

E. ADMINISTRATIVE REPORTS

There are no items for this section.

F. COUNCIL REPORTS

G. CLOSED SESSION

There are no items for this section.

ADJOURNMENT – Next regular meeting August 15, 2018

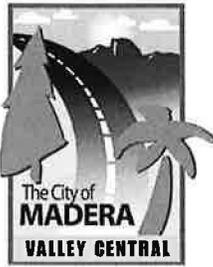
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- Please silence or turn off cell phones and electronic devices while the meeting is in session.
 - Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
 - Any writing related to an agenda item for the open session of this meeting distributed to the City Council less than 72 hours before this meeting is available for inspection at the City of Madera Office of the City Clerk, 205 W. 4th Street, Madera, California 93637 during normal business hours.
 - The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Request for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.
 - Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's office at (559) 661-5405.
 - Para asistencia en Español sobre este aviso, por favor llame al (559) 661-5405.
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I, Sonia Alvarez, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the special meeting of the Madera City Council for August 8, 2018, near the front entrances of City Hall at 4:00 p.m. on August 7, 2018.



Sonia Alvarez, City Clerk

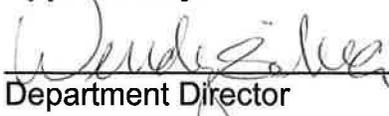
Report to City Council



Council Meeting of August 8, 2018

Agenda Item Number B-1

Approved by:



Department Director



City Administrator

Consideration of a Resolution Approving an Amendment to the Consulting Services Agreement between the City of Madera and Ron Manfredi

RECOMMENDATION

Staff recommends Council adopt the resolution approving the amendment to Mr. Ron Manfredi's Consulting Services Agreement and authorizing the Mayor to execute said Amendment if Council desires to expand Mr. Manfredi's contracted scope of work.

HISTORY

At its meeting of February 21, 2018, the City Council approved a Consulting Services Agreement with Mr. Ron Manfredi to provide services related to water rate review, compensation review and the City Manager recruitment. At its meeting of August 1, 2018, Council requested staff negotiate an amendment to Mr. Manfredi's defined scope of work to include additional services related to the salary and benefit package to be offered to the next City Manager.

SITUATION

Mr. Manfredi has met with staff and the proposed Amendment was drafted to expand his scope of work to include:

Item #4

- In collaboration with City staff and the City Council, prepare a specific recommended salary and benefits package for the next City Manager, including recommendations for managing change to existing employee agreements. This recommendation and related discussion will be presented at the August 15, 2018 Council Meeting in closed session. Consultant will be available for consultation by phone during contract negotiations with the new City Manager and will additionally be available to review the specific proposed contract language for the new City Manager employment agreement.

These services will be provided based on the following negotiated fee:

\$2,500 paid after delivery of recommendations to Council at the August 15, 2018 Council meeting, to include consultation by phone and review of specific City Manager contract language through September 15, 2018. Any additional written work after submission of the August 15th report required by City of Consultant or attendance at additional staff or Council meetings shall be charged and paid at the rate of \$125/hour, not to exceed ten (10) hours of additional time.

FISCAL IMPACT

If Council desires to amend the Agreement with Mr. Manfredi, the minimum cost for services will be \$2,500.00. If additional work is requested, the City will pay \$125/hour for this work up to an additional ten (10) hours, or \$1,250.00.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN

Consultant services for City Manager Compensation are not addressed in the Vision Madera 2025 Plan, nor is the suggested action in conflict with the Plan.

RESOLUTION No. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA
APPROVING AN AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH RON
MANFREDI AND AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT

WHEREAS, the City of Madera (City) entered into a Consulting Services Agreement with Ron Manfredi on February 21, 2018 to provide a defined scope of work to the City; and

WHEREAS, the City Council of the City of Madera desires to expand Mr. Manfredi's scope of work to include additional services; and

WHEREAS, the City has negotiated an Amendment to Mr. Manfredi's Agreement to expand said scope of work and the fees associated with such additional work.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, and orders as follows:

1. The above recitals are true and correct.
2. The Amendment to the Consulting Services Agreement with Ron Manfredi, a copy of which is on file in the office of the City Clerk and referred to for more particulars, is approved.
3. The Mayor is authorized to execute the Amendment on behalf of the City.
4. This resolution is effective immediately upon adoption.

**FIRST AMENDMENT TO THE CITY OF MADERA
CONSULTING SERVICES AGREEMENT**

This Amendment, entered into on the 8th day of August, 2018, amends the previous agreement entitled CITY OF MADERA CONSULTING SERVICES AGREEMENT dated February 21, 2018, by and between the City of Madera, a municipal corporation of the State of California, hereinafter called "City," and Ron Manfredi, hereinafter called "Consultant," both of whom understand as follows:

RECITALS

WHEREAS, City and Consultant entered into an agreement dated February 21, 2018, to contract with Consultant for specific services as specified in said agreement; and

WHEREAS, City and Consultant desire to modify said agreement to provide for additional consulting services under the stated Scope of Work and compensation to Consultant for such additional services.

NOW THEREFORE, it is hereby agreed that the Agreement between the parties is amended in the following particulars only:

Section 1. Section 3. Of the Agreement is amended to include:

3. Consultant's fees and compensation: amount, how and when payable.

Item #4 - \$2,500 paid after delivery of recommendations to Council at the August 15, 2018 Council meeting, to include consultation by phone and review of specific City Manager contract language through September 15, 2018. Any additional written work after submission of the August 15th report required by City of Consultant or attendance at additional staff or Council meetings shall be charged and paid at the rate of \$125/hour, not to exceed ten (10) hours of additional time.

Section 2. Exhibit 1. Consulting Services Agreement Scope of Work is amended to include:

Item #4

- In collaboration with City staff and the City Council, prepare a specific recommended salary and benefits package for the next City Manager, including recommendations for managing change to existing employee agreements. This recommendation and related discussion will be presented at the August 15, 2018 Council Meeting in closed session. Consultant will be available for consultation by phone during contract negotiations with the new City Manager and will additionally be available to review the specific proposed contract language for the new City Manager employment agreement.

Section 3. All other provisions of the Agreement not inconsistent with this Amendment shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment in Madera, CA on the date first written above.

CONSULTANT

CITY OF MADERA

By: 
Ron Manfredi

By: _____
Andrew J. Medellin, Mayor

ATTEST

APPROVED AS TO LEGAL FORM

By: _____
Sonia Alvarez, City Clerk

By: _____
Brent Richardson, City Attorney