

MINUTES OF A REGULAR MEETING OF THE MADERA CITY COUNCIL CITY OF MADERA, CALIFORNIA

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| Item: | B-1 |
| Minutes for: | 06/01/16 |
| Adopted: | 09/07/16 |

**June 1, 2016
6:00 p.m.**

**Council Chambers
City Hall**

CALL TO ORDER

The regular meeting for 06/01/16 was called to order by Mayor Poythress at 6:00 p.m.

ROLL CALL:

Present: Mayor Robert L. Poythress
Mayor Pro Tem Charles F. Rigby
Council Member Andrew J. Medellin
Council Member Donald E. Holley
Council Member Derek O. Robinson Sr.
Council Member William Oliver

Others present were City Administrator David Tooley, City Attorney Brent Richardson, City Clerk Sonia Alvarez, City Engineer Keith Helmuth, Director of Human Resources Wendy Silva, Director of Financial Services Tim Przybyla, Director of Parks and Community Services Mary Anne Seay, Public Works Operations Director David Randall, Director of Community Development David Merchen, Grants Manager Ivette Iraheta, Chief Building Official Steve Woodworth, Information Services Manager Ted Uyesaka, Battalion Chief Matt Watson and Assistant Engineer Rose Ramirez

INVOCATION:

Pastor Randy Brannon, Grace Community Church

PLEDGE OF ALLEGIANCE:

Mayor Poythress led in the Pledge of Allegiance.

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Alex Salazar, President of the Madera Association of Realtors residing in Madera, CA spoke on behalf of the Madera Association of Realtors and the Madera Chamber of Commerce. Mr. Salazar stated that they have partnered to host the Business Extravaganza and Home Expo and formally invited the Council to the event. Mr. Salazar stated that they have advertisements in English and Spanish this year. Spaces are sold out and they will have two packed halls, a car show, live music and a radio station at the event. Mr. Salazar stated that the Association received a \$25,000 grant to give away a down payment grant for first time homebuyers. The event is Thursday, June 16th from 4 p.m. – 8 p.m. Tickets for free admission are available on-line, on Facebook and from any of the sponsors.

PRESENTATIONS PG&E Sponsorship Check for Movies in the Park

The item was pulled from the agenda and will be agendaized at a future meeting.

A. WORKSHOP

- A-1 Review of Staff's Proposed Location for Installation of a Crosswalk on Howard Road at Town & Country Park

And

Discussion Regarding the Methodology Currently Utilized in the Consideration of Crosswalks (Report by Keith Helmuth)

Keith Helmuth, City Engineer stated that the topic of installation of a crosswalk on Howard Road near Town & Country Park came about due to concerns from the neighborhood and concerns regarding the Little Leagues. Mr. Helmuth stated that [prior to installing a crosswalk] staff has to question if they can safely install a crosswalk. Installing crosswalks aren't shown to be safer than a lack of crosswalk. They have about the same accident rate. Mr. Helmuth stated that statistics show that having a crosswalk becomes less safe when there is an increase in the volume of vehicles and pedestrians on roadways, and when adding additional lanes. Mr. Helmuth stated that staff is feeling better about installing a crosswalk at Howard Road and at other locations due to newer technology. He stated that the City has new technology that has only been used within the last two (2) years. The technology is a rectangular rapid flashing beacon on Olive Avenue at Roosevelt Avenue at the Sierra Vista Elementary School. Mr. Helmuth stated that the beacon is a strobe that flashes very quickly and catches the attention of drivers and has been shown to increase the compliance rate of drivers; some studies show in excess of 90%. Mr. Helmuth stated that he is quoting a study from the Transportation Research Board 2008 which showed it going from a yield of 18% to 81% which is substantial when you are trying to protect pedestrians.

Mr. Helmuth stated that the proposed location is at Howard Road and Shannon Avenue with safety enhancements installed such as a staggered median, crosswalk or the rectangular rapidly flashing beacons. Mr. Helmuth stated that staff chose this location due to the number of pedestrians. There are approximately 71 pedestrians on Shannon Avenue in a four hour period. Hilton Street had about 45 pedestrians and Mainberry Drive had 13 pedestrians. These numbers were based upon video at the various locations. Mr. Helmuth stated that a study from the National Association of City Transportation Officials (NACTO) indicates that pedestrians are not willing to go more than three minutes out of their way to use crosswalks. Staff's goal is to get pedestrians to use the crosswalk if it is installed.

Mr. Helmuth stated that staff is not recommending methodologies at this time. Staff is looking for sample methodology which would allow staff to prioritize requests, study a large segment and look for the path that pedestrians would use the most. Mr. Helmuth stated that having a standard methodology would also help in talking to residents and addressing their concerns as to why a crosswalk works or doesn't work at a given location. Flashing beacons could cost \$15,000 to \$20,000. Cutting into a median for a crosswalk with pedestrian cuts on each side of the street could cost \$10,000 to \$20,000. Mr. Helmuth stated that the ideal location for a crosswalk is at a traffic signal with a pedestrian phase where the pedestrian pushes a button, they get the walk signal, they can cross and they are safe.

Mr. Helmuth stated that staff found City of San Diego's pedestrian crosswalk warrants. The City of San Diego has two (2) tiers in their methodology. One tier is the basic warrant where staff needs to meet all of the criteria and then the other tier is a point rated system. Mr. Helmuth stated that the standards look at pedestrian volume, [vehicle] approach speed, distance to the nearest controlled crossing, visibility of cars and pedestrians, street lights and accessibility. Using the City of San Diego's standards, Mr. Helmuth stated that they met all except one criterion which was accessibility. The City of Madera does have an issue with accessibility (the ability to get wheelchairs, etc. to a crossing). Mr. Helmuth stated that there is no ideal accessibility, so he wouldn't hold back on a warrant on this location or any other location because

of that. Mr. Helmuth also stated that in using the City of San Diego's point system where there are 38 possible points, staff came up with 19 points. Mr. Helmuth stated that the City of San Diego uses a method for determining what additional improvements are necessary if the warrants are met. The City of San Diego has been studying this [methodology] for at least 15 years and this is their latest reiteration. Mr. Helmuth stated he would be happy to answer any questions.

Mayor Pro Tem Rigby asked if Mr. Helmuth was suggesting that the Council move forward with adoption of a methodology that the City of Madera could utilize.

Mr. Helmuth stated that he is not looking for adoption of a methodology at this time. Mr. Helmuth stated he is just giving Council an example of what the methodology might look like if Council were inclined to move in that direction. The main purpose of this meeting is to review the crossing location that staff has suggested. Mr. Helmuth stated that there is a neighborhood request for a crossing and there is a desire on the part of the Little Leagues to have a safe crossing. They are not necessarily mutually exclusive. If you install a crosswalk at Mainberry Drive, they may not get a lot of the people that are crossing near Hilton Street and Shannon Avenue.

Council Member Medellin asked how or if the City takes suggestions on crosswalks or things of that nature.

Mr. Helmuth stated that it is an informal process and staff tries to answer every request. Staff will get accident history on the location to determine if something is going on and then they look at the location to determine if a crosswalk is appropriate.

Council Member Medellin stated that he is not a fan of a "cookie cutter" methodology that would always be used throughout the City as there are different factors. Council Member Medellin stated that he likes that staff prioritizes and takes each request one at a time while looking at all the criteria versus a standardized "cookie cutter" methodology. Council Member Medellin asked if there is some kind of annual review of crosswalks as he believes that staff would be reviewing them all year long if they did them one at a time.

Mr. Helmuth stated that staff addresses the requests as they come up, because he doesn't want anybody thinking that staff is ignoring them.

Council Member Medellin stated that he drives by Yosemite Avenue often and he has noticed that even though there is a signal 300 feet away, [people cross in the middle of Yosemite Avenue] because of the John Wells Youth Center. Council Member Medellin stated that on that particular side of town, 90% of kids and adults walk and it just seems like a risk every time [they cross the street] as it's such a long street without a median.

Council Member Robinson asked if there is factor for the blind such as a tweet.

Mr. Helmuth stated that a "hawk" is a traffic control device used to stop road traffic as needed and allow pedestrians to cross safely. He believes this would work, but he doesn't truthfully know if this would do it. The City of Madera has an audible push button on Cleveland Avenue and Gateway Drive which says, "Safe to cross".

Council Member Oliver thanked Mr. Helmuth for the presentation and agrees with Council Member Medellin on not wanting to see a "cookie cutter" approach. Council Member Oliver suggested that staff look at areas such as schools, churches, Little League diamonds and areas where community feedback has been collected.

Mr. Helmuth stated that the City of San Diego methodology determines if the site is near a large pedestrian generator and if it is, then it garners points.

Mayor Poythress stated that he often heads home that way [Howard Road and Shannon Avenue] and he just looks at that site as an accident waiting to happen.

Mr. Helmuth stated that the videos actually show where a car had to slow down for a group of eight or nine people and before the people got to the edge of the street and stepped into a protective area, they turned and went on a diagonal and stayed in the travel lane before they got to their car. Mr. Helmuth stated that it's hard to stop that behavior.

B. CONSENT CALENDAR

- B-1 Minutes – 10/7/15, 4/6/16
- B-2 Information Only – Warrant Disbursement Report
- B-3 Consideration of a Resolution Approving an Agreement with First Carbon Solutions for Environmental Planning Services to Prepare the Environmental Documents for Six (6) Projects, and Authorizing the Mayor to Execute the Agreement (Report by Keith Helmuth)
- B-4 Consideration of a Resolution Approving a Consultant Services Agreement with Madera Unified School District (MUSD) for Partial Administration of the District's Academic Year 2016-17 After School Program and Authorizing the Mayor to Execute the Agreement on Behalf of the City (Report by Mary Anne Seay)
- B-5 Consideration of a Resolution Approving an Increase in the Construction Contingency for the Surface Seals at Various Streets City of Madera Project No. ST 16-01 and Approving Change Order No. 1 to Provide a Chip Seal Application for Additional City Streets (Report by Keith Helmuth)
- B-6 Consideration of a Resolution Approving Health, Dental and Vision Insurance Providers for Fiscal Year 2016-17 and Authorizing the City Administrator to Execute Any Agreements or Related Documents (Report by Wendy Silva)
- B-7 Consideration of a Corrected City of Madera Investment Report for the Six Month Period Ending December 31, 2015 for Approval and Acceptance (Report by Tim Przybyla)
- B-8 Consideration of the City of Madera Investment Report for the Quarter Ending March 31, 2016 for Approval and Acceptance (Report by Tim Przybyla)

Mayor Poythress asked if there were any consent calendar items that a Council Member would like to have pulled for further discussion. Seeing none, Mayor Poythress asked for a motion for action on the Consent Calendar.

ON MOTION BY COUNCIL MEMBER HOLLEY, AND SECONDED BY COUNCIL MEMBER ROBINSON, THE CONSENT CALENDAR WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0.

RES. NO. 16-73 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING AN AGREEMENT WITH FIRST CARBON SOLUTIONS FOR ENVIRONMENTAL PLANNING SERVICES TO PREPARE THE ENVIRONMENTAL DOCUMENTS FOR SIX (6) PROJECTS AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT

RES. NO. 16-74 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING A CONSULTANT SERVICES AGREEMENT WITH MADERA UNIFIED SCHOOL DISTRICT (MUSD) FOR PARTIAL ADMINISTRATION OF THE DISTRICT'S ACADEMIC YEAR 2016-17 AFTER SCHOOL PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY

RES. NO. 16-75 A RESOLUTION APPROVING AN INCREASE IN THE CONSTRUCTION CONTINGENCY FOR THE SURFACE SEALS AT VARIOUS STREETS CITY OF MADERA PROJECT NO. ST 16-01 AND APPROVING CHANGE ORDER NO. 1 TO PROVIDE A CHIP SEAL APPLICATION FOR ADDITIONAL CITY STREETS

RES. NO. 16-76 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING HEALTH, DENTAL AND VISION INSURANCE PROVIDERS FOR FISCAL YEAR 2016-17 AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE ANY AGREEMENTS OR RELATED DOCUMENTS

C. HEARINGS, PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS

C-1 Second Reading and Consideration of Adoption of an Ordinance Amending Subsection B of Section 3-5.08 of Chapter 5 of Title III of the Madera Municipal Code in Compliance with Conducting Speed Surveys on City Streets (Report by Keith Helmuth)

Keith Helmuth, City Engineer recommended adoption of the Ordinance.

Mayor Poythress asked if there were any questions for Mr. Helmuth. Seeing none, Mayor Poythress asked that title be read.

The ordinance was read by title by the City Clerk.

ON MOTION BY COUNCIL MEMBER MEDELLIN, AND SECONDED BY COUNCIL MEMBER OLIVER, ITEM C-1, ORDINANCE NO. 934 C.S. WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0.

ORD. NO. 934 C.S. AN ORDINANCE AMENDING SUBSECTION B OF SECTION 3-5.08 OF CHAPTER 5 OF TITLE III OF THE MADERA MUNICIPAL CODE IN COMPLIANCE WITH CONDUCTING SPEED SURVEYS ON CITY STREETS

D. WRITTEN COMMUNICATIONS

D-1 Presentation by the Madera Coalition for Community Justice Youth Group on Teen Pregnancy Prevention Project (Andrea Garcia, Youth Coordinator)

Andrea Garcia, Youth Coordinator for the Madera Coalition for Community Justice (MCCJ) stated that she was there to introduce the Teen Pregnancy Prevention Program (TPP) which is run by youth. The Coalition believes that education is important for a happy and healthy community. Ms. Garcia stated that they are trying to engage and provide accurate, comprehensive and unbiased sex education services to youth and parents residing in Madera. Ms. Garcia stated that they want the youth and parents to understand reproductive health issues, make informed decisions about their own reproductive health and be knowledgeable of the various community resources. Ms. Garcia stated that they are fortunate enough to develop the program through the Central Valley Community Foundation.

The team introduced themselves as Andrea Orozco who attends Madera High School, Lluvia Santos who attends Madera South High School, Cristal Salgado who attends Madera High School, Jennifer Orozco who attends Madera High School and Yilka Santos who attends Madera South High School.

Andrea Orozco stated that the TPP group has developed parent peer health educators and will continue to develop youth peer health educators. Ms. Orozco stated that they have built relationships with their community and at each community provided education campaigns, workshops and referrals to receive reproductive health services. The second goal of the project is to mobilize parents and youth toward

advocating more extensive and consistent comprehensive sex education within the Madera Unified School District. Ms. Orozco stated that a group of peer health educators have helped build partnerships with community institutions who similarly know the importance of providing Madera students with the information and tools to make the best decisions on their health through comprehensive sex education.

Team Member 1 stated that Madera County has the fifth (5th) highest teen pregnancy rate in the state. She stated that there were 237 births by teens in 2013 and they know there is much to be done to lower the rates in Madera especially in the community that they work with more closely. She stated that they have concluded that the level of sex education available through Madera Unified School District is not meeting comprehensive standards and is not serving the youth of Madera. MCCJ staff has spoken with district officials and they have expressed wanting more support to teach comprehensive sex education and to help address student needs for information that is effective to different student groups.

Team Member 2 stated that she was present to discuss the alarming statistics in teen pregnancy in Fresno and Madera Counties. In 2014, there were 3,000 teen parents in the counties of Madera, Fresno and Tulare. She stated that these numbers indicate that those counties are among the top five (5) in teen pregnancies statewide. Rates in unplanned pregnancies and sexually transmitted infections are high among teenagers and young adults. She stated that the vast majority of teen pregnancies are unplanned. Researches show that 83% of pregnancies of teens between the ages of 15-17 were classified as unintentional.

Team Member 3 stated that MCCJ through the Teen Pregnancy Program, has focused on educating others on reproductive health. Their goal is to help teens understand what reproductive health and healthy relationships look like. This program can help the community make better decisions regarding sex and relationships.

Team Member 4 stated that one of the obstacles faced is how to speak to their parents about sex. One of the reasons it is a difficult topic for youths is because many youths are afraid to ask questions or believe that their parents may jump to the conclusion that they are sexually active. She stated that with this program, they learn to make it easier to talk to their parents through proper training and education. The TPP Program was able to educate youth and parents which was a great step in building trust and communication with one another as they work together to reduce the risk of an unexpected pregnancy.

Team Member 5 stated that they find that teens are willing to talk to adults about the subject; they just need to feel that they are heard without judgment. She stated that it is time that reproductive health education becomes a global discussion between parents and children. It is a fact that teens who talk to their parents about sex are less likely to become pregnant, because they are more likely to use contraceptives when they decide to become sexually active. She stated that their goal as a group is to educate the community of this on-going issue in hopes of lowering the rate of teen pregnancy in the Central Valley.

Council Member Holley stated that he likes what they are doing, and asked if the team is inviting other ethnic groups to join their organization.

Ms. Garcia responded that they go to different high schools, such as Mount Vista to try to get them involved in the program.

Council Member Holley asked if there are other ethnic groups such as African Americans, Caucasians or Filipinos joining their group.

Ms. Garcia responded that they do have African Americans that are in foster care and the program provides services for them as well.

Mayor Pro Tem Rigby stated that he applauds the team's efforts as he knows it is not easy to come to the Council and give a presentation on sex. Mayor Pro Tem Rigby asked Ms. Garcia to walk him through the program and the workshop and posed a scenario of having a 16 year old student that wants to get involved

in the TPP. He asked, what does that look like? What are the workshops? When are they held? How do people attend? Do they have the right platform to get the information across or are they the "gem" hidden within the City?

Ms. Garcia stated that they have cohorts. They try not to exclude students. They have a larger group which is Madera Youth Leaders which is a majority of students that don't want to join a club, but still get the Be Proud Be Responsible curriculum and the trainings. However, TPP is the cohort that went out to the community and represent their age and their school.

Mayor Pro Tem Rigby asked where the team is going and when. Are they going on Saturdays? Are they going after school? Are they going to their houses? Are they going to classrooms? Is this a partnership that they have with Madera Unified School District?

Ms. Garcia stated that they do have meetings that involve the community on Fridays at Trinity Lutheran Church at 4:00 p.m. They utilize the Be Proud Be Responsible curriculum which consists of six (6) weeks of statistics, teen pregnancy [issues] and activities.

Mayor Pro Tem Rigby summarized that it is a six (6) week program that takes place on Friday afternoons and is designated towards the prevention or safety of teen pregnancy.

Ms. Garcia agreed.

Council Member Oliver commended the team on their presentation. Council Member Oliver stated that it was very eye opening for him as there were some statistics that he was not aware of. He thanked the team as the cohort for stepping up and seeing this area of need in the community and working towards addressing it. Council Member Oliver wanted to credit the Madera Youth Leaders for being great stewards in the City and he looks forward to seeing what else will be coming from this group. Council Member Oliver stated that their efforts are admirable and he thanked them for being great youth leaders in the City of Madera.

Mayor Poythress asked if there were any questions. There was no further discussion.

E. ADMINISTRATIVE REPORTS

E-1 Presentation of the Preliminary City of Madera General Fund Budget for Fiscal Year 2016/2017 and Selection of a Date for the 2016/2017 Budget Workshop (Report by Tim Przybyla)

Tim Przybyla, Director of Financial Services stated that this is the third of the four preliminary budget presentations.

Mr. Przybyla stated that staff removed Utility Billing from the General Fund. Utility Billing used to be located within the Finance Department in the General Fund. Previously, staff would transfer dollars in from the Water, Sewer and Garbage fund to fund [Utility Billing] operations and then they would expense those out of the General Fund. Mr. Przybyla stated that the change is that now they are expensing those directly to the Water, Sewer and Garbage fund and skipping the General Fund.

Mr. Przybyla stated that there was a 6.7% increase in total General Fund personnel costs. If Utility Billing had still been included in the General Fund, then that number would have been closer to 12%.

Mr. Przybyla stated that Maintenance and Operations costs are down 10% from FY 15/16 and Capital Outlay is down 63%.

Mr. Przybyla stated that General Fund Revenue projections increase slightly even after excluding \$1.3 million of Utility Billing Revenue from the FY 15/16 budget to make it comparable.

Mr. Przybyla stated that the Projected Deficit is \$1.36 million with roughly \$31.9 million in Revenue and \$33.3 million in Expenditure in the overall General Fund.

Mr. Przybyla stated that in the Discussion section of the report, they talk about the adopted FY 15/16 Budget which includes a budget deficit of slightly over \$1 million, but staff hopes to finish out this fiscal year with a \$350,000 to \$500,000 surplus.

Mr. Przybyla stated that with a proposed \$1.3 million proposed deficit in FY 16/17, staff anticipates ending that fiscal year with an \$11 million fund balance which is roughly the same as the beginning of the current fiscal year. Mr. Przybyla explained that staff anticipates roughly a \$350,000 surplus this fiscal year and roughly a \$350,000 deficit in the upcoming year, so it brings the City back to about the same place with a General Fund balance of \$11 million.

Mr. Przybyla stated that the \$1.3 million fund balance deficit represents 4% of the General Fund Budget and is made up of about \$1.3 million from the General Fund 10200 fund; \$12,000 from the Code Enforcement Fund and \$32,000 from the Insurance Reserve Fund. The Community Development Block Grant (CDBG) is also part of this, but it doesn't impact the amounts as revenues come in and expenditures go out, so the account zeros out.

Mr. Przybyla stated that they are anticipating a 3% cost savings of about \$1 million such as the City has seen before and that would bring the City back to roughly \$350,000 for the next fiscal year.

Mr. Przybyla showed a graph of the General Fund Expenditures per department. Public Safety is at 47.5%; Administrative Services which include the City Administrator, City Clerk, City Attorney and Human Resources is at 10.5%; Parks and Community Services is at 13.1% and Public Works is at 7.3%. Mr. Przybyla stated that the Finance Department [percentage] shrunk as staff removed Utility Billing from the General Fund, but it is still an important department.

Mr. Przybyla stated that there are items that need to be considered such as how the tax sharing agreement with the County is going to end up. The City has projected a \$700,000 increase in CalPERS and Health costs. Mr. Przybyla stated that there are a limited number of positions which are being added to the budget. Some of the positions were held back due to budget constraints. Capital Outlay is virtually eliminated except for the CDBG dollars. There are about \$555,000 in capital projects, however, staff is experiencing difficulty in getting some of the expenditures approved by CDBG moving forward.

Mr. Przybyla stated that Sales Tax Revenues are expected to be down about \$400,000 primarily because of the Triple Flip wind down due to the state holding 25% of the City's sales tax and then giving it to us at the same time as when the City gets the property taxes. Mr. Przybyla stated that this was a cash flow issue that helped out the state, but slowed [the process of] getting the money to the City. It helped the City in the current fiscal year because final payment caught up to us, however there will be a reduction in sales tax next year because of this.

Mr. Przybyla stated that staff is not sure if the City will be awarded the COPS (Community Oriented Policing Services) grant of \$150,000 which could cover annual expenses for additional police positions. Property Taxes are projected to increase by 3.5%. Mr. Przybyla stated there is potential for the Vehicle License Fee (VLF) appeal which would create a windfall of \$366,000, but staff is not sure if or when that will happen. It could affect the City's revenue, but it is not included in the budget.

Mr. Przybyla stated that there is an \$800,000 Community Facilities District (CFD) transfer into the General Fund to help balance the budget this year. Staff had budgeted \$500,000 for FY 15/16, but it doesn't look like they will have to transfer in that much in FY 15/16, so they will hold that over and transfer it in FY 16/17 if needed.

Mr. Przybyla stated that staff is also holding back on fleet replacement funding in the General Fund which results in a \$240,000 savings. The fleet replacement program works by setting aside dollars for the vehicle

replacement every "x" number of years. Mr. Przybyla stated that this year, after speaking with the Fleet Manager, staff will push all vehicle replacements back one year, but the dollars will be there when they need to replace the vehicles. Fortunately, the fleet vehicles are in good condition and they are able to do that for one year, but it's not something that staff prefers to do.

Mr. Przybyla stated that CDBG is rejecting the City's previously accepted programs by saying that the City can no longer spend dollars on Code Enforcement projects; they are also cutting back on Graffiti programs. Staff is trying to resolve those issues.

Mr. Przybyla stated that staff hopes that a typical 3% cost underrun will still be possible with the cutting back and slimming down of the budget, but they can't be certain.

Mr. Przybyla stated that things to consider going forward include possible future increases to CalPERS and healthcare. The Memorandum of Understanding (MOU) calls for an annual 3% Cost-of-Living Adjustment (COLA) in FY 16/17 and FY 17/18. Self-insurance adjustments could cost the General Fund \$1.3 million over the next four (4) years. The casino and/or travel center could also impact the City's future budgets.

Mr. Przybyla stated that staff remains cautiously optimistic, but hesitate to make long term commitments based on recent performance or upon hope.

Mr. Przybyla stated that staff anticipates having a draft budget ready for Council review by Friday, June 17th and suggested the following dates and times for a budget workshop: Tuesday, June 21st at 6:00 p.m.; Wednesday, June 22nd at 6:00 p.m. or Saturday, June 25th at 10:00 am. Council could also suggest another date.

After some discussion, Council decided on having the budget workshop on Monday, June 27th at 6:00 p.m.

Mayor Poythress asked if anyone had any questions for Mr. Przybyla. There was no further discussion.

E-2 Presentation of the Preliminary City of Madera Internal Services and Special Revenue Fund Budgets for Fiscal Year 2016/2017 (Report by Tim Przybyla)

Tim Przybyla, Director of Financial Services stated that this is the fourth of the four preliminary budget presentations.

Mr. Przybyla stated that the Special Revenue funds currently available for the coming fiscal year are listed in Exhibit A of the staff report. The total available revenue for FY 16/17 is anticipated to be \$13.4 million and the total expenditures are expected to be \$11.7 million and the remaining revenues are expected to be reprogrammed for the future.

Mr. Przybyla stated that some of the Special Revenue Funds such as Measure T, Gas Tax and Local Transportation Fund have a significant impact on the City's operating budget. These funds provide for the maintenance of streets, sidewalks, gutters and bicycle lanes within the City. A portion of the Measure T funding also supports transit operations. Mr. Przybyla stated that during FY 16/17, \$961,000 from the Gas Tax and \$769,000 from Measure T will be transferred into the Public Works Department for various street repairs and maintenance, as well as for minor street projects within City limits.

Mr. Przybyla stated that the City of Madera has three (3) Internal Service (IS) Funds: Fleet, Facilities & Maintenance, and Technology. The IS Funds project a \$34,000 deficit in FY 16/17 due entirely to higher expenditures on vehicle replacements in the Fleet Department than what is being collected for that purpose in FY 16/17. In some years, the Fleet Fund will collect more than it expends in vehicle replacements while in other years, it will collect less than it expends. The Fleet Fund has approximately \$1 million in reserves and will continue to consistently collect sufficient charges from departments to ensure that funding is available to replace vehicles when needed.

Mr. Przybyla concludes his report and stated he would be glad to answer any questions.

Mayor Poythress asked if anyone had any questions for Mr. Przybyla. There was no further discussion.

E-3 Weekly Water Conservation Report (Report by Dave Randall)

Dave Randall, Public Works Operations Director stated that the City is seeing good numbers. There was a monthly cumulative of 24%, but the City didn't quite make the overall cumulative goal of 26%. Staff is still awaiting the State's final draft or even their preliminary draft on the new water regulations. Staff will have a conference call with them on June 6th and it is expected that the State will tell staff a little bit more. He doesn't think the City will see a lot of relief and he thinks the City's conservation measures will need to stay in place. Mr. Randall stated that they talked a lot about the City's ability to make determinations, but it's not clear how much ability the City will really have. The City is in a "wait and see" mode right now. Staff is continuing with their programs. Mr. Randall stated that water is going to become a little bit of a problem over the next 90 days as the temperature goes up. Water Patrol is out [and about], staff has added people that they'd lost and they should be at full strength and keep the program going. Mr. Randall concluded his report and stated he would be glad to answer any questions.

Council Member Medellin asked if anybody was taking advantage of the rebates as anticipated.

Mr. Randall stated that there is not a lot of interest and not a lot of applications being turned in. Mr. Randall stated that staff hopes to come back soon with a couple more program concepts such as helping finance leaks and things like that. The other idea is to try to move forward with use of some of the remaining funds. The City didn't spend \$1 million on rebates or even the \$500,000 that was appropriated in the budget, so staff needs to talk to Council on how those funds can be appropriated and what's the best selection. Staff will bring that type of report to Council shortly.

Council Member Medellin stated that all his colleagues in his Neighborhood Watch bring up the rebates, but it doesn't seem like anybody is taking advantage of it.

Mayor Poythress asked for the phone number to call regarding water conservation.

Mr. Randall stated people could call the main number of 661-5466 and they will connect you.

Mayor Poythress thanked Mr. Randall.

F. COUNCIL REPORTS

Council Member Robinson stated that he attended two meetings on May 19th. He attended the Local Child Care meeting and then a networking mixer at the Madera Rehabilitation Nursing Center. Council Member Robinson stated that he attended the San Joaquin Golf Tournament on May 20th and he putted two holes. He attended the Center of Performing Arts meeting on May 25th and there is a little conflict with a new school that will also have an arts center. Council Member Robinson also attended the San Joaquin River Conservancy meeting and they discussed buying land for river trails.

Mayor Pro Tem Rigby stated that he will be attending several, if not all, the graduations throughout the City and County. He invited Council Members to join the Madera Ministerial Association this Sunday night as they will be hosting the Annual Baccalaureate Service for the Class of 2016.

Council Member Holley had nothing to report.

Council Member Medellin asked why cones are still in the middle of the road on Schnoor Avenue.

Keith Helmuth, City Engineer responded that staff has been uncertain as to the structural stability of [the area], so he is more inclined to leave the cones at this time.

Council Member Oliver thanked Dave Randall, Public Works Operations Director as there was a constituent complaint via social media in regards to overfull trash containers in close proximity to an area where children play and they received word of that complaint, contacted Sunset Waste (Mid Valley) and worked with the community to address their concerns. The constituents were quite happy via Facebook.

Mayor Poythress thanked Mary Ann Seay, Director of Parks & Community Services and all associated parties that were a part of today's press conference regarding the new 4th Street median.

Council Member Robinson stated that the General Membership for the League of CA Cities is at the Golf Course on June 9th.

G. CLOSED SESSION

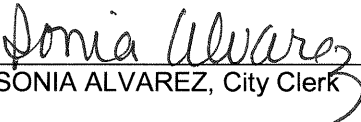
There are no items for this section.

ADJOURNMENT

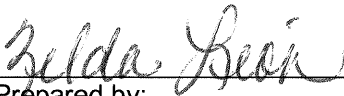
The meeting was adjourned by Mayor Poythress at 7:04 p.m.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN

Approval of the minutes is not addressed in the vision or action plans; the requested action is also not in conflict with any of the actions or goals contained in that plan.


SONIA ALVAREZ, City Clerk


CHARLES F. RIGBY, Mayor Pro Tem


Prepared by:
ZELDA LEON, Deputy City Clerk

